



**CITY OF KENORA**  
**COMMITTEE OF THE WHOLE A G E N D A**  
**Tuesday, September 16, 2003**  
**City Hall Chambers – 4:00 p.m.**

**A. Public Information NOTICES as per By-law No. 14-2003**

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-laws at its September 22 meeting:-

- 1) To amend the 2003 Capital Budget to add funding from the Downloaded Roads Reserve Fund for the Traffic Pole Structural and Safety Audit.

**B. RESOLUTIONS PREPARED FOR Monday, September 22/2003:-**

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

**C. REPORT OF COMMITTEES:-**

**FINANCE & ADMINISTRATION – Councillor McMillan**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
1.	<b>Proclamation – October “Autism Awareness Month”</b>	.....
	<b>RECOMMENDATION:</b> That the month of October 2003 be proclaimed as “Autism Awareness Month” in and for the City of Kenora.	
2.	<b>Proclamation – October “Sight Enhancement Month”</b>	.....
	<b>RECOMMENDATION:</b> That the month of October 2003 be proclaimed as “Sight Enhancement Month” in and for the City of Kenora.	
3.	<b>Proclamation – October 13-19<sup>th</sup> – Canada’s Citizenship Week</b>	.....
	<b>RECOMMENDATION:</b> That the week of October 13-19 <sup>th</sup> , 2003 be proclaimed as “Canada’s Citizenship Week” in and for the City of Kenora.	
4.	<b>Post Retirement Employee Benefits – Actuarial Estimate</b>	.....
	<b>RECOMMENDATION:</b> THAT Council approve the proposal from Mercer HR Consulting for an actuarial valuation of the City of Kenora’s post-retirement employee benefits.	
5.	<b>City Debentures - Reissue</b>	.....
	<b>RECOMMENDATION:</b>	

That Council approve the appropriate By-laws to reissue City debentures held through existing Town of Kenora By-laws 72-95, 73-95 and 78-95, as well as existing Town of Jaffray Melick By-law L41/95 as confirmed by Town of Kenora By-law 97-95.

**6. Vacation Policy** .....

**RECOMMENDATION:**

That Council of the City of Kenora approve the City of Kenora Non-Union Vacation Policy HR-08-02-08.

**7. TJW Debenture** .....

**RECOMMENDATION:**

THAT Council approve a By-law for the issuance of debenture financing in the amount of \$8,476,338.13 effective 31 December 2003 to finance the net municipal costs related to the TJW Development, budgeted to be financed through a debenture issue.

**8. Pedestrian Overhead Walkway – 8<sup>th</sup> Street** .....

**RECOMMENDATION – to follow:.....**

**COMMUNITY SERVICES COMMITTEE – Councillor T. Szajewski**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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<b>1.</b>	<b>New Horizons Senior’s Centre</b>	<b>HOLD</b>
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**RECOMMENDATION:**

That Council approves funding for the repair of the air conditioning unit at the Senior’s Center  
That Council accepts the bid of KC Refrigeration in the amount of \$ 4,438.00 for the repair.

<b>2.</b>	<b>Tenders – Wellness Centre</b>	.....
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**RECOMMENDATION – to follow: .....**

**EMERGENCY SERVICES – Councillor I. Parkes**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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N/A

**OPERATIONS COMMITTEE – Councillor D. McDougald**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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<b>1.</b>	<b>Public Works Yard Site Remediation Contract</b>	.....
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**RECOMMENDATION:**

THAT the Council of City of Kenora hereby accepts and approves the bid of Moncrief Construction Ltd., in the amount of \$506,665.70 (including GST); and further

THAT the Mayor and Clerk be authorized to enter into an agreement with Moncrief Construction for the Public Works Yard Site Remediation Contract.

<b>2.</b>	<b>Street Flusher</b>	.....
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**RECOMMENDATION:**

THAT the proposal dated September 5, 2003 received from Fort Garry Industries for the purchase of watering handle, model PCL-500, as specified, at a cost of \$22,350.00 (taxes extra, fob Kenora) be accepted.

**3. Water Treatment Plant-Ammonium Sulphate Storage .....**

**RECOMMENDATION:**

THAT the proposal received from Structural Glass Ltd. to supply, fabricate and install an ammonium sulphate storage tank, as specified, at a cost of \$11,725.00 (taxes and freight extra) be accepted.

**4. Disposal of Tub Grinder .....**

**RECOMMENDATION:**

THAT the tub grinder be declared surplus and made available for sale, having a minimum pre-set price of \$25,000.00, with the proceeds used to further enhance operating efficiencies within the solid waste department.

**5. Traffic Pole Structural and Safety Audit Review .....**

**RECOMMENDATION:**

THAT Council of the City of Kenora approve an appropriation from the Downloaded Roads Reserve in the amount of \$10,000.00 for the traffic pole structural and safety audit; and further

THAT the project be awarded in accordance with the Municipal Tendering Policy; and further

THAT Council give three readings to a bylaw to amend the 2003 Municipal Budget, together with meeting the requirements of Notice Bylaw 14-2003 for this purpose.

**6. Engineering, Design and Contract Administration - .....**

**Public Works Yard**

**RECOMMENDATION:**

THAT the Council of City of Kenora hereby accepts and approves the quote of KGS Group, in the amount of \$162,094.00 + GST and a contingency of \$15,000 for approval fees and additional administration, as required; and further,

THAT the Mayor and Clerk be authorized to enter into an agreement with KGS Group for engineering, design and contract administration consulting services for the City of Kenora Public Works Yard: Road System, Site Works and Utility Services.

**PROPERTY & PLANNING COMMITTEE – Councillor Wasacase**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
<b>1.</b>	<b>Service Delivery Options – Ontario Works</b>	<b>HOLD</b>
<b>2.</b>	<b>Zoning By-Law Amendment Application – Ne-Chee</b>	<b>HOLD</b>
<b>3.</b>	<b>Property and Planning Policies</b>	<b>HOLD</b>

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby approves the "Property and Planning Policies and Procedures;" and further

THAT the document be included into the City of Kenora Policies and Procedures Manual.

**4. Bell Canada-Easement Location JC-89 McKenzie Portage Rd. HOLD**

**RECOMMENDATION:**

That Council give three readings to a Bylaw to enter into a lease agreement between the Corporation of the City of Kenora and Bell Canada for a building on McKenzie Portage Road.

**5. Real Estate Proposals**

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**RECOMMENDATION:**

That Century 21 Real Estate Ltd. be retained on a two year contract to provide real estate services to the City of Kenora.

**UTILITIES & COMMUNICATIONS COMMITTEE – Councillor Lunny**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
N/A		

**OTHER BUSINESS**

**Motion required adjourning to Closed Meeting:**

**Moved by , Seconded by , and Carried:**

THAT this meeting be now declared closed at p.m.; and further  
THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.